

Application form for  
**CHRISTMAS AT THE COURTHOUSE**  
Art & Fine Crafts Sale  
**December 1st & 2nd, 2018**

NAME/BUSINESS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ Phone # \_\_\_\_\_

Website and/or Facebook Page: \_\_\_\_\_

DESCRIPTION OF WORK (if more than one type, please indicate roughly what percentage of total items each type represents. (examples: 60% paintings & 40% cards or 75% preserves & 25% baking)

**If you are new to us, please provide us with a description and picture of your products and display.**  
All displays are expected to be well-presented and tables skirted/covered with fabric to floor.  
**No attachments to any walls allowed (this is a heritage building rented from the City, so their rules).**  
If you are a returning vendor with new product, also please supply description and pictures of new items.  
Pictures only may be sent via email. Completed forms must be mailed to or dropped off at the gallery.  
Applications will be juried and chosen to best suit the event. We reserve the right to refuse any application.

COST: Please circle space size you require. Please indicate if you do or do not require tables allotted to space.

Large space - \$175.00 (includes use of one 8" and one 6" table)

Small space - \$100.00 (includes one 8' table)

Do you require an electrical outlet: yes or no

If yes, you will still need your own extension cords from outlet to your lights.

We also ask for a small donated item, with an approximate value of \$10.00, for the gift draw baskets.  
All vendors MUST submit a completed form so we have your current contact information.

DATE CHEQUE NO LATER THAN OCTOBER 1, 2018 NO REFUNDS AFTER OCTOBER 31, 2018

**MAKE CHEQUE PAYABLE TO: THE COURTHOUSE GALLERY**

SEND CHEQUE AND APPLICATION TO: The Courthouse Gallery  
7 Seymour Street West  
Kamloops, B.C. V2C 1E4  
Attn: Christmas Committee

or bring a completed application form, cheque and any product samples/pictures to The Courthouse Gallery.

We are open Tuesday-Friday (10:00 am – 5:00 pm) and Saturday (10:00 am – 4:00 pm)

For more information email: [info@kamloopscourthousegallery.ca](mailto:info@kamloopscourthousegallery.ca)

LIABILITY WAIVER – I/we, as stated above will be participating in Christmas at the Courthouse as vendor/vendors, to be held at the Old Kamloops Courthouse on the dates indicated above (including set-up and clean-up). I/we will not hold The Courthouse Gallery responsible for any damage to, loss or injury to my/our person. I/we will be responsible for all others working and visiting my/our display area.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_